

P4a: Blank Employee Rounding Form

Date:

Employee/Department:

Employee Rounding Documentation:

What is working well?

Is there an employee and/or physician you would like to recognize and why?

Any Burning Question(s) for Administration?

Any Safety Issues/Concerns?

Can you tell me about any good catches (formerly “near misses”)?

Do you know how to report an occurrence (including good catches)?

Any Tools & Equipment, Training Needs, Space?

Mosby usage?

Responsiveness of Leader(s)? Any outstanding issues that have been lingering and not resolved?

Anything else I should know or any further questions?

Completed by:

Please forward copy to VP and CEO